

# TRANSCRIBE Dry Erase Wallcovering

## INSTALLATION OVER CHALKBOARD, WHITEBOARD AND STEEL

### EXAMINATION

Carefully inspect the material BEFORE CUTTING to confirm the product and quantity ordered. Organize multiple lots for installation with same lot numbers together. Number the rolls for installing in sequence.

Drops should be cut 2" wider and longer than the existing board to allow for overhang at all edges.

### SURFACE PREPARATION

Clean the surface with denatured alcohol prior to application of adhesive. All dents and imperfections must be repaired and sanded smooth. Auto Body Filler or Vinyl Spackle can be used to fill any seams, gouges or dents. Any imperfections will show thru to the surface of the Transcribe material. Use enamel spray paint similar in color to the existing surface to cover any patches or imperfections.

Steel surfaces should be completely sanded to remove any existing rust or corrosion. A metal prep cleaner should be used to remove any residues from the surface. Surface dimples can be filled with Auto Body Filler and sanded smooth. A rust inhibiting primer should be applied in a smooth, even coat. .

Apply a smooth and even coat of quality acrylic, pigmented wallcovering primer to the clean surface. Use a 1/4" nap roller.

All surfaces will require an SMOOTH AND even coat of quality pigmented wallcovering primer.

### APPLICATION

Apply an even coat of undiluted VOV (Vinyl Over Vinyl) adhesive to the back of the wallcovering using a 1/4" nap roller. A smooth, light coat, evenly applied across the entire surface will yield best results on the final Transcribe appearance. Do not "glob" adhesive, as adhesive "lumps" on the backside of the wallcovering will read through to the surface. **Allow 5 to 10 minutes booking/set time before taking the material to the surface.** Do not "overwork" the material with the cloth-wrapped smoother, as it can result in adhesive "lumps/ridges" that will show thru.

## APPLICATION (continued)

Do not crease the material when handling.

Use a flexible wallcovering smoother **wrapped in a clean soft cloth**. Any sharp or abrasive tool can damage the writing surface. Keep the writing-side surface free of any dirt, grit or abrasive materials. The writing surface can be scratched if proper care is not taken.

After the drop is positioned over the existing chalkboard, whiteboard or metal surface, use the smoother to ensure consistent contact between Transcribe and the adhesive applied to the board surface and to remove air pockets, working the wallcovering from the middle to the outside edges. **It is critical that any foreign particles on the back of the wallcovering or on the existing writing surface be removed before final installation. Grit/dirt will read thru to the finished surface. Do not “overwork” the wallcovering with the smoothing tool, as this can cause adhesive build up in certain areas. Adhesive build up will telegraph thru, causing an “uneven” appearance. If any problems are experienced, STOP and call your Representative.**

If covering an existing chalkboard with a seam or joint, install over the seam/joint, then cover the seam/joint area using the a trim piece..

After the material is properly smoothed and adhered to the existing writing surface, use a new blade to trim excess material from the entire perimeter, being careful to maintain a snug fit to the existing trim or tray.

**Allow adhesive to dry before using the Transcribe surface for dry erase writing.**

## CLEAN UP

\* Be sure to remove all excess adhesive immediately, using a soft sponge and clean water. Do not use any abrasive cleaners or dirty water.

CLEAN THE WRITING AREA BEFORE USING TRANSCRIBE. USE EXPO CLEANER AND A CLEAN TOWEL, FOLLOWED BY CLEANING WITH A WATER-DAMPENED CLEAN, SOFT CLOTH/TOWEL. USE ANOTHER CLAEEN TOWEL TO DRY.